



RiverTree Christian Church POSITION DESCRIPTION

POSITION TITLE	TreeHouse Kidz Director	Effective Date of Description	09.13.20
Campus/Department:	Jackson/THK	Team:	TreeHouse Kidz
Position Status:	Full Time		
Pay Status:	Salary	Exempt Status:	Exempt
Position Reports To:	Jackson Campus Pastor		
Position Supervises:	Part-Time Staff and Volunteer Teams		

ABOUT RIVERTREE

RiverTree is a church of 1700 that is diligently seeking to be both attractational and missional. This means that we want our weekend gatherings and our program elements to be done well. At the same time, they are not the primary focus of who we want to be. Ultimately we want to empower and send people out to do ministry outside of the walls of the church.

POSITION SUMMARY

The TreeHouse Kidz Director oversees, organizes and grows the ministry to birth through elementary students and their families. This dynamic leader knows how to connect with this generation (both within and outside of the church) in creative ways to focus them towards spiritual transformation and the capacity to fulfill their God-given dreams and aspirations. While building a vibrant ministry of outreach and a rich culture of discipleship the TreeHouse Kidz Director also embraces the opportunity to shape the future of the church through what they build. The TreeHouse Kidz Director is an integral part of the RiverTree Jackson staff and must be a team player, who assists in the overall goals of our Ministry Team.

POSITION RESPONSIBILITIES and ESSENTIAL FUNCTIONS

- Demonstrate a personal commitment to Jesus Christ evidenced in lifestyle, personal relationships, commitment to the church, and work ethic.
- Possess a heart for the lost and drive to pursue those who do not have a personal relationship with Jesus.
- Create and pursue opportunities to partner, equip, and encourage families in discipleship.
- Develop and protect the culture of the TreeHouse Kidz ministry. This includes the spiritual temperature, the family atmosphere of belonging, openness to inclusion, playfulness, a culture of teach-ability and a willingness to let others lead.
- Give leadership to the three primary vehicles of TreeHouse Kidz; Sunday Mornings, Learning Communities and Family Discipleship. [see definitions below]
- Responsible for making disciples who then make disciples.
- Recruit, Equip, and Empower Volunteers (student and adult).



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- Act as the primary communicator and face for TreeHouse Kidz environments and to the larger church.
- Design events that invite all in and inspire family, community and the Kingdom.
- Work closely with the Pre-school and Elementary Directors to facilitate excellent Sunday morning experiences for all our families.
- Partner with our Student Ministry team for collaboration and overall scope and sequence development for discipleship for birth through High School.
- Collaborate with the RiverTree Christian School to engage families overall and specifically develop greater partnership with school chapel services.
- Develop and maintain a creative digital presence for TreeHouse Kidz.
- Oversee development and execution of ministry budget.
- Partner with staff, other nonprofits, churches and organizations to create a Kingdom Building culture.
- Maintain and communicate alignment with the Mission and Vision of RiverTree.

COMPETENCIES AND REQUIREMENTS

Spiritual Requirements

- Loves Jesus and a daily pursuit of Christ is evident in their life.
- Commitment to personal spiritual growth.
- Commitment to taking a Sabbath.
- Commitment to developing intentional community and living a life on mission.
- Must attend the Jackson Campus of RiverTree Christian Church.

Competencies

All of our student ministry staff are expected to do six things. These areas of competence are a focus for us. We recognize that all of our staff will be proficient at some and need to grow in others.

- **Lead Yourself** – All leaders must be able to lead themselves. This involves managing time, balancing work and rest and knowing ourselves in order to lead ourselves.
- **Team** - We value teams. All of our staff should be able to recruit and develop leaders. The environment they create with the team should feel like an extended family.
- **Missionary Mindset** – We are missionaries to students. Our staff should view themselves this way and have a mindset of “going” to students rather than expecting students to come to them.
- **Program** – We develop programs so we can connect students and adults in relationships. Our staff should be able to create compelling programs that both attract new students and also foster connection and community. Has the ability to multitask, stay organized and remain flexible.
- **Communication** – All of our staff need to be proficient at communication to four groups of people: Students, Parents, Volunteer Leaders, and RiverTree Staff. Must be a dynamic speaker that will reach students and parents. Demonstrates exemplary oral and written skills.
- **Relationships** – We believe that relationships are what God uses to transform our lives. He puts people around us we can imitate and this becomes the primary vehicle for



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discipleship. Practically everything we do in our student ministry has relationship-building as a goal.

Experience

- Three to five years of experience in ministry or church vocational work is strongly preferred
- Proven record of relational ministry, reaching families, as well as growing and developing a team of volunteers
- Experience in organizing multiple projects and events
- We prefer candidates to have a basic understanding of what it means to be missional and who are able to create a strategy of how to empower people to this end

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS

- Sitting or standing for long periods of time
- Talking/Hearing to teach or communicate with those inside or outside of the church
- Extensive physical abilities to prepare for events; walking, running, participating in group activities, loading/unloading supplies (up to 50 lbs)
- Close visual acuity to perform activities such as preparing and analyzing data and figures or viewing a terminal

To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an “at-will” basis.

This job description is a summary and is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the Team Member.

I have reviewed and understand the preceding job functions required of me and I am prepared to meet the requirements of the position, either with or without accommodation. (Please describe if an accommodation is required.)



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THK Sunday Morning:

Is a weekly program on Sunday mornings designed for birth through elementary and their families. It involves traditional program elements of children's ministry done in a large group as well as portions of time given to smaller groups focused on discipleship.

Learning Communities:

Periodically we offer smaller extension classes to the church as a whole for continued spiritual growth and development. Typically THK offers an experience through these opportunities. Those experience range from parenting classes and family nights all the way to at home opportunities for families.

Family Discipleship:

As part of the vision at RiverTree Jackson we aim to see the Kingdom come alive in every street, neighborhood, and place. We believe THK has the opportunity to be a catalyst for that goal by inviting families to engage in discipleship and see the Kingdom first come to life within their homes. While we value excellent Sunday morning experiences our goal is to always invite families into more and experience faith outside of the church walls. This is done primarily through relationships but is facilitated with resources and invitations into new creative experiences.