

# RiverTree Christian Church

## Position Description

**Position Title:** Part-time Maintenance Team Associate  
**Team:** Maintenance Team  
**Responsible To:** Evening Team Coordinator

**Hours:**  
Monday - Friday: Varies  
Sunday: Noon - 6:00 pm  
Total weekly hours: 20-25

### **Position Summary:**

To serve on the maintenance team and assist with duties and tasks associated with maintaining the building and grounds of the church in a clean and safe manner. The goal of the maintenance team is to present an excellent "First Impression" to all who come to this facility.

### **Duties and Responsibilities:**

- 1.) **General Building Duties**
  - a. General facilities maintenance, as assigned
  - b. Cleaning of bathrooms, hallways, work areas and classrooms
  - c. Maintenance of floors—mopping, sweeping, etc.
  - d. Weekend duties may include duplication of CD's, troubleshooting problems and other needs for Saturday and Sunday worship services.
- 2.) **Grounds**
  - a. Seasonal work as required
- 3.) **Church and School Functions**
  - a. Assist with set-up and tear down as needed
- 4.) **Other Responsibilities**
  - a. Develop a good working relationship with others on maintenance team and with others on Team RiverTree
  - b. Neat appearance and pleasant attitude
  - c. Church is a non-smoking facility
  - d. Maintain a high standard of morals and Christian behavior
  - e. All other duties as assigned