

RiverTree Christian Church

Position Description

Position Title: Food Service Cook

Team: Food Service Team (Includes hospitality for general and special events, school and church functions)

Responsible To: Food Service Manager

Job Type: Full Time, 30 hours a week, year round. Special events may be extra hours.

Work Location: Jackson Campus

Position Summary:

To serve as a team member on the Food Service Team. Cross training on all positions. Responsibilities may include all aspects of the food service team, including planning, preparation, cooking, set-up, tear-down.

Duties and Responsibilities:

1.) General Kitchen Duties

- a. Cooking
 - b. Assist with menu planning for events.
 - c. Follow all procedures regarding food allergies to ensure guidelines are followed.
 - d. Follow state guidelines and requirements for food safety.
 - e. Maintain kitchen storage and equipment in a sanitary manner.
 - f. Follow inventory control guidelines.
 - g. Ordering from our vendors
 - h. CACFP training yearly
- ecial

2.) Church and School Functions

- a. Prepare and/or assist with food preparation.
- b. Coordinate and/or assist in serving food.
- c. Coordinate and/or assist in set-up and clean-up of rooms.
- d. Coordinate and/or assist in clean-up of kitchen.
- e. Be creative in food presentation.

3.) Other Responsibilities

- a. Stay on the cutting edge of food service knowledge by attending conferences and seminars as needed.
- b. Develop a good working relationship with others on the food service team and with others on Team RiverTree.

- c. Neat appearance and pleasant attitude.
- d. Church is a non-smoking facility.
- e. Maintain a high standard of morals and Christian behavior.
- f. All other duties as assigned

X _____
Date: _____