



RiverTree Christian Church Position Description

POSITION TITLE:	Part-time Maintenance Team Associate
TEAM:	Maintenance Team
RESPONSIBLE TO:	Maintenance Team Manager

Position Summary:

To serve on the maintenance team and assist with duties and tasks associated with maintaining the building and grounds of the church in a clean and safe manner. The goal of the maintenance team is to present an excellent “First Impression” to all who come to this facility.

Duties and Responsibilities:

- 1.) **General Building Duties**
 - a. General facilities maintenance, as assigned
 - b. Cleaning of bathrooms, hallways, work areas and classrooms
 - c. Maintenance of floors—mopping, sweeping, etc.
- 2.) **Grounds**
 - a. Seasonal work as required
- 3.) **Church and School Functions**
 - a. Assist with set-up and tear down as needed
- 4.) **Other Responsibilities**
 - a. Develop a good working relationship with others on maintenance team and with others on Team RiverTree

- b. Accountability to team
- c. Neat appearance and pleasant attitude
- d. Church is a non-smoking facility
- e. Ability to lift at least 35 pounds
- f. Ability to bend down and the flexibility to twist body in accordance with the use of sweepers, mops, and other generally used equipment to work within building and grounds of a large facility
- g. Maintain a high standard of morals and Christian behavior
- h. All other duties as assigned

SPIRITUAL REQUIREMENTS:

- Loves Jesus and a daily pursuit of Christ is evident in their life.
- Commitment to personal spiritual growth.
- Commitment to taking a Sabbath.
- Commitment to developing intentional community and living a life on mission.

ADDITIONAL NOTES:

Requirements are representative of minimum levels of knowledge, skills and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an “at-will” basis.

This job description is a summary and is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the Team Member.

I have reviewed and understand the preceding job functions required of me and I am prepared to meet the requirements of the position, either with or without accommodation. (Please describe if an accommodation is required.)

Team Member Signature

Date

Team Leader Signature

Date