



# Vacation Credit Request

## Vacation Credit - School Year

- Students enrolled to attend full days and RiverTree Kindergarten students who begin attending the first day of school and continue enrollment through the last day of school will receive one week's credit for vacation.
- If withdrawn early, no credit is given and the week's tuition added back to the student's account.
- Vacation credit is restricted to consecutive days. Credit does not carry over.

## Vacation Credit - Summer

- Students enrolled to attend full days, who begin attending the first day of the summer program and continue enrollment through the last day of the program will receive one week's credit for vacation.
- If withdrawn early, no credit is given and the week's tuition added back to the student's account.
- Vacation credit is restricted to consecutive days. Credit does not carry over.

Please submit this request form to the school office no later than the Friday before the week intended to vacation.

Week Requested \_\_\_\_\_

Child's Name \_\_\_\_\_

Teacher's Name \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_