

The Rock of Canal Fulton

Building / Room Request Form

709 Elm Ridge Ave Canal Fulton 44614 / email this form to: jamie@ohioxtreme.com

Date of Event: _____ Day of the Week: _____
Room Usage Time - includes set up/tear down from: _____ to: _____
This is the time charged: Event Time From: _____ to: _____ Repeat Events (list dates): _____

Contact Name: _____ Phone: _____

Cell Phone: _____ Email: _____

Address: _____

Purpose of event: _____

Rental Fee Paid, Amount: _____ Date: _____

Name (Purpose) of event: _____

Number of people expected: _____

Room Requested: _____ Community _____ Full Gym _____ Half Gym

Room assignments are subject to change

Do you need any additional equipment:

Approval Date: _____ Entered in Facilitator Scheduler: _____

The Group using the equipment agrees to the following Conditions:

They are responsible for returning to the location noted on the equipment. Any destruction of equipment will be the financial responsibility of the applicant. If there are any problems with the equipment notify Christie Timmons 480.518.2257

The Group using the facility agrees to the following conditions:

1. They are responsible for leaving the room in this same condition as they found it. (Includes sweeping the floor, wiping the tables, and general clean up.)
2. There will be no smoking or use of alcohol in the facility.
3. Any destruction of property will be the financial responsibility of the applicant.
4. Selling of tickets will not be permitted without prior authorization.
6. The undersigned hereby agrees to save harmless and indemnify RiverTree Christian Church of Canal Fulton, Ohio against any and all losses arising or resulting from the use and/or occupancy of the premises above described.
7. Church sponsored activities and events take precedent over outside events. A 30-day notice will be given in this situation whenever possible.
8. RiverTree Christian Church reserves the right to reject/terminate any group at any time.
9. Use of open flames is not permitted in the building. (candles, etc.)
10. Use of confetti, helium balloons or red/purple punch is discouraged. (if used an additional charge may occur.)
11. When applicable, a certificate of Insurance shall be provided by the Responsible Party. Party will be notified if needed.
12. A cancellation fee of \$100 applies in all cases.

Waiver of Liability

In using the facilities of RiverTree Christian Church of Canal Fulton, Ohio, we understand and accept all conditions related to this contract. We also understand that RiverTree Christian Church assumes no responsibility for accidents, injuries, or loss of property incurred by your group during use of The Rock facilities and equipment.

Signature of Responsible Party

Date